



COLTISHALL PARISH COUNCIL

Clerk: Rebecca Furr
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To members of the Parish Council

You are summoned to participate in the resolutions of Coltishall Parish Council on **Tuesday 9th February 2021 at 6.30pm**. This meeting will be held virtually via Zoom at <https://us02web.zoom.us/j/89492283699?pwd=MTZoQjk0MFNPNUtyNTNncjNrVGd0Zz09>
Meeting ID: 894 9228 3699 Passcode: 743487

To members of the Public

Members of the public and press are welcome to attend. Please note in law, members of the public are not allowed to speak when meetings of the Parish Council are in session except under Public Forum or by invite of the Chairman/Clerk, in which case a vote will be taken to suspend standing orders. Please note Coltishall Parish Council meetings are recorded for minute taking purposes.

Rebecca Furr - Clerk to the Parish Council

Published 2nd February 2021

AGENDA

1. **Apologies for Absence**
2. **Declarations of Pecuniary Interest and Requests for Dispensations**
3. **To approve minutes of 12th January 2021 (to be signed at next public meeting)**
4. **To report any matters arising from the previous minutes (information only)**
 - a. Gt Hautbois Boundary Investigation – JM
 - b. Public Right of Way Application off Rectory Road – RF
 - c. Update on working party for hedge cutting and planting work around the boundary of the football field. – JM
 - d. Transfer to Unity Trust Bank – RF
5. **Public Forum**
 - a. Reports from District and County Councillors – Cllr Jo Coplestone and Cllr Fran Whymark
 - b. Public Participation
6. **Planning**

To consider Planning Applications and any applications received after agenda set.

 - a. **20202408** – Red Lion, 77 Church Street – Demolition of the public house's existing single storey side/rear extensions and associated outbuildings (Sheds and lean tos) and walls realignment of the existing access and driveway; creation of a pub garden to the side of the public house and staff and disabled parking area (incl electric vehicle charge point) to the rear of the public house; conversion of existing holiday cottages and attached shop unit into a residential dwelling, and the development of two new residential dwellings and parking areas on land adjacent to the Red Lion PH (phased development)
 - b. **20210072** – Highbanks, 18 The Street – Proposed extension and alterations including part demolition
 - c. **20210172** – East Cottage, 89 Church Street – Sub division of curtilage & erection of single storey dwelling
 - d. To consider response to GNLP Regulation 19 consultation – deadline 15th March 2021
 - e. To consider funding an independent road safety audit on Rectory Road taking into consideration the GNLP Site Allocation plan.
7. **Finance**
 - a. Payments Received - None

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|---|--|--------------------------------------|
| b. Payments for Approval | | |
| The Garden Guardian | Annual Parish Grass Cutting and additional weedkilling at cricket field car park, football field car park, hedge cutting at Bowling Green, Gable end of Football changing rooms and Allotments | £6960.47 |
| Rebecca Furr | Clerk's Expenses (includes £40 Data Protection Fee approved at last meeting) | £94.47 |
| c. Previously agreed Standing Orders and Other Payments | | |
| Rebecca Furr | Payroll for February 2021 | |
| £878.62 | Unity Trust | Quarterly Service Charge x2 Accounts |
| £36.00 | | |

8. Highways

- a. To identify any work for Highways attention during their inspection on week commencing 15/02/21 e.g, potholes, flooding and regular mud on roads

9. Coltishall Village Hall and Recreation Ground (CAST)

- a. To receive report from Ms Snelling – Trustee
- b. To receive update on agreed work to clear the brambles and scrub along the side of the football pitch and cut back the branches of the conifers on the corner. Parish Council to consider funding this work professionally if it has not been possible for volunteers to carry out due to COVID-19 restrictions.
- c. To review the parish council's roles and responsibilities of CAST based on financial and governing documentation

10. Allotments

- a. To receive report from Mr Thrussell - Acting Chair of Coltishall Allotment Association
- b. To approve the licence agreement between the Parish Council and Allotment Association
- c. To approve the amendments made on the tenancy agreement and risk assessment documents as agreed on 08.12.20.

11. To receive update on telephone kiosk and WI request for "buy a box for a £1".

12. To consider parishioners concerns about the management of the Bure Valley Railway and its impact on wildlife and agree any action required

13. To respond to the Post Office Consultation regarding the temporary branch closure on 30.01.21 and the provision of a future service.

14. To consider Mrs Cryer's, Mr Croot's (tree warden) and Dr Fox's proposal for biodiversity work at the Triangle on White Lion Road, St James and Tunstead Road including the clearing and removal of top soil and invasive ground species, development of wildflower patches, installation of information boards about the project and biodiversity management information and relocation of dog bin.

15. To consider donation to Norfolk Citizens Advice

16. Village Assets

- a. To agree who will inspect land at football field, cricket field and community orchard
- b. To consider the use of disclaimer signs

17. Other meetings and training

- a. Meetings and training attended
BDC Planning Training – 19.01.21 – Clerk
Is your Council the Sole Trustee of a Charity – 09.02.21 - MT
- b. Future meetings and training
CILCA Session 5 – 17.02.21 – Clerk

18. To report matters for inclusion in a future agenda

The next scheduled date for Councillors summoned to participate in resolutions will be **Tuesday 9th March 2021 at 6.30pm** via Zoom Video Conferencing.

