

COLTISHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall Lounge on Monday 7th November 2016

Present

Penny Loiez, Michael Spinks, Doreen Snelling, Mark Rischmiller, June Lillingstone, Amanda Taylor-Pope, prospective Councillors Tom Grant and Trevor Goddard, Letitia Randall from Watsons, Trudy Hubbard-Fines and Michelle Thackham from Playschool, and 4 parishioners.

Safety notices were read out.

1. Apologies

Doreen Snelling, Tom Garrod, Linda Jeckells, and Mr Phil Wright from Shared Access tendered their apologies, which were accepted.

2. Declarations of interest in items on the agenda

Doreen Snelling and Michael Spinks declared interests in item 11 - Playschool

3. Minutes of the Parish Council Meeting 5th September 2016

Accepted as a true record and signed by Penny Loiez as Chairman .

4. Matters arising from the minutes, not on the agenda

None

5. Applications to join the Council

Linda Jeckells was indisposed, so asked if her application could be deferred until the January meeting – **agreed**. Tom Grant introduced himself; he is part-owner of the butcher's shop, has lived in the village for two years, and is keen to promote the village. Trevor Goddard is retired, has lived in the village for three years, is an active member of the bowls club, and would like to give something back to the community. Both gentlemen were proposed, seconded and unanimously voted on to the Council. They were invited to take their seats with Councillors.

6. Shared Access.

Mr Wright had apologised that he was unable to attend the meeting. The presentation had taken place on 1st November in the Church Rooms, where parishioners were invited to peruse the plans, ask questions, and raise any concerns about the proposed mast. Only 22 people attended, there were no objections, and one concern about the siting of the mast. Councillors therefore **agreed** that plans should proceed. The clerk had negotiated an increased offer of £30,000, which was accepted. Proposed Mark Rischmiller, seconded Penny Loiez, **approved subject to acceptance of the contract**.

7. Reports from District and County Councillors

None.

8. Police

Amanda Taylor-Pope advised that the abandoned vehicle at the War Memorial was taxed and insured. Parishioners can contact her with any concerns they may have about Police matters.

9. Highways

All issues from last meeting have been addressed; verges cut, signage is now visible. The clerk had contacted Highways to request two "No HGVs" signs at the entrance to White Lion Road. Keith Childerhouse had reported a broken sign at Kings Road. The overhanging branch at Westbourne Road, about which bus drivers had complained, will be reported to Highways. Speeding throughout the parish continued to be a hazard, particularly in the High Street and in Hautbois. The matter will

be discussed at next meeting. June Lillingstone will request that the Hautbois Road be gritted through the winter, as it is a school bus route.

10. Old Bakery Court

Standing Orders were suspended.

The Chairman welcomed Ms Letitia Randall from Watsons to the meeting. Amanda Taylor-Pope, June Lillingstone and Tom Grant declared an interest as residents of Old Bakery Court. She explained proposals to close off the entry to the service road by Mr Jordan's house, perhaps turning it into a grassed area, to prevent HGVs from turning. The residents of Bakery Court would be responsible for the maintenance of the area. The Conservation Officer had rejected the idea of bollards across this entry. Ms Randall confirmed that no planning approval would be needed. Vernon Bunn and Michael Spinks advised that the service road had been in public use for many years, and was thought to be a Right of Way. Ms Randall will check this information. Councillors **agreed** to the proposal to block the entrance by Mr Jordan's house, and preferred the green option over hard surfacing. The other entries will remain as they are. Ms Randall apologised that signs had been placed on the War Memorial, and confirmed that they had now been removed.

11. Playschool

Trudy Hubbard-Fines and Michelle Thackham were welcomed to the meeting. Four quotations had been requested from both local and national companies, and assurances on compliance with safety standards requested. It was decided to accept the quotation from Sovereign which was not the cheapest but satisfied all safety requirements. Funding for the new fencing was being sought; some £4200 had been raised of the £5700 needed, and Ms Hubbard-Fines asked if the Council would consider making a grant towards the shortfall of £1369.00. The Playschool would be responsible for maintenance and insurance of the fenced area. Mark Rischmiller **proposed** that the Council grant the full sum from its budget, **seconded** Amanda Taylor-Pope, 1 abstention, all others in favour. Ms Hubbard-Fines requested permission to alter the original plans by re-siting the new doorway to the current window next to the partition between the hall and the lounge. Doreen Snelling objected, as she felt it would compromise potential hirings of the lounge. Standing Orders resumed.

12. Correspondence

Tree Warden Peter Croot had noted that the grass cuttings in the orchard caused thatching, preventing the growth of bulbs and flowers. As he and his volunteers from the Bure Valley Conservation Group intended planting wild flowers in the orchard, he requested permission to use their own reciprocating mower twice-yearly instead of that used by Garden Guardian, which would solve the problem. If the Council agrees, he requested that a donation made in spring next year of £50 would offset their costs. Councillors **agreed** to his proposal and request for a donation. The clerk will advise Garden Guardian to remove the orchard from the schedule.

Donation requests were received from North Norfolk Community Transport and The Marlpit. Councillors **agreed** to a donation of £100 to each.

Zurich had inspected the play equipment which was found to be in order.

Mike Warren and the clerk had met with Calloo to obtain a quotation for about 5 pieces of adult play equipment to be sited near the benches on the cricket field. A quotation had been received from Wicksteed for 6 items at a cost of £13860, which is more than the proposed budget for 2017-18. Councillors were invited to consider whether the precept should be increased to accommodate the extra cost. It was **agreed** that the second quotation should be considered at the January meeting, and equipment chosen in line with the proposed budget for next year. Tom Grant suggested that initiatives such as this should be promoted to parishioners via posters at school, Facebook and Twitter, and he would be willing to set up appropriate pages for the Council.

Speeding sign. Standing Orders were suspended. John Harding reminded Councillors that Speedwatch had ceased, as Police required too much paperwork from the co-ordinator. He suggested that an illuminated sign showing the speed of vehicles would slow traffic, and record the speed of vehicles and the time of day, giving information to the Police and Highways to assist with speed control and imposition of speed limits. The sign would be moveable, and training in its use would be given to volunteers. It would cost circa £3000, funded by a grant to match-fund the contribution by the Council. Mike Kirkham had information on the sign. Standing Orders resumed.

13. Finance

Financial report.

Copies of the current budget to date and bank reconciliation had been sent to all councillors, and were accepted.

Payments since last meeting

J B Elvy Salary September	484.70
URM	23.40
Broadland DC dog bin emptying	166.92
Broadland DC V Hall bin emptying	124.50
Peter Croot Tree Warden, bulbs	234.99
Mazars external audit	360.00
Melba Swintex dog bin St James	132.79
1-2-3 Reg web	16.78
	1544.08

Receipts since last meeting

Norfolk County Council recycling	71.80 and 53.63
Rural Payments Agency HLS	184.00
Broadland DC precept	16400.00
	16709.43

Bank accounts as at 7th November 2016

Current account	37750.10
Deposit account	12689.20
Total at bank	50439.30
Outstanding cheques	NIL
Total	50439.30

Payments due this meeting

J B Elvy – salary October	484.70
J B Elvy – expenses August-September	162.75
British Legion Poppy wreath	25.00
Marlpit donation	100.00
North Norfolk Community Transport donation	100.00
Total	872.45

Payments **unanimously** approved

The proposed budget for 2017-2018 had been considered by Councillors in light of the Wicksteed quotation. It was unanimously **agreed that the budget would not be increased, and the precept demand should remain as is.**

Chairman Penny Loiez had requested a meeting with the Village Hall and Recreation Grounds Charity Trustees, but no meeting had been arranged. Further efforts will be made to convene a meeting.

14. Planning

There were no objections to :

Application 20161551. Walnut Meadow, 1 The Street, demolition of conservatory, new wall cladding, roofing, windows.

Amended Application 20161567. Frogge Barn, Frogge Lane, Hautbois. Single storey cart shed.

Application 20161630. Medical Practice, St John's Close, extension to staff car park to rear of premises.

Application 20161703. The Old Chapel, 7 Chapel Lane, Extension of driveway, relocation of gates, enlarge brick pier, install timber gates between piers.

Objection to:

Application 20161675. 15 Rectory Road, erection of wooden fence. Reason : out of keeping with surrounding properties.

15. Dog bin

The bin was ordered from Melba Swintex, awaiting delivery, to be installed by Jeremy Hall.

16. Any other business

June Lillingstone noted that the Councillors' list in the Marlpit was out of date. David Pye will be asked to amend it.

19. Public participation

Paul Savory requested that the disabled spaces on the Village Hall car park be marked accordingly. The clerk will request a quotation from Dissigns for notices. He enquired about progress on the notice boards at the Post Office and Pharmacy. The clerk had requested Jeremy Hall to refurbish them, and will chase progress.

**Meeting closed at 9.38pm. Next meeting is on Monday 9th January 2017
in the Village Hall Lounge at 7.30pm**