

# COLTISHALL PARISH COUNCIL

**You are summoned to the Annual Parish Council Meeting in the Church Rooms on Tuesday 9<sup>th</sup> July 2019 at 6.30 pm. This meeting is open to members of the public (but see below)**

*Suzanne Hall*

Clerk to the Parish Council

4 July 2019

## **Public Participation**

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

## **AGENDA**

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 11<sup>th</sup> June 2019
4. Matters arising from the meeting (for information only)

### **Open Forum**

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
  - May figures if available
8. Highways/SAM2/Speedwatch – if available

### **Main Meeting**

9. Finance report, bank reconciliation, budget to date

#### **(1) Payments Received**

Rural Stewardship Grant £276.00

#### **(2) Payments for Approval**

URM final empty £9.00

New Councillor training x 5 £170.40

SLCC membership (50% as shared with Horstead) £107.50

Clerks Q1 expenses £81.89

Councillor mileage for training £?????

#### **(3) Previously agreed Standing Orders and other payments**

Payroll for June 2019 £854.20

To **agree** payments to be made in accordance with the Budget

10. Planning applications

- To Note - 20181771 – 18 High St, change of use from A3 tearoom to A5 hot food takeaway - Flue drawings were submitted – the Parish Council had no further comments

**Any applications received after agenda set**

11. CAST - Update from Mrs Snelling
  - Bins
12. Playground - inspection report from Mr Kirkham
  - see saw update – Mr Getley
13. Correspondence:
  - Footpath to Dairy Farm
  - Website
  - MUGA
14. Parish Property and Assets of the Community – Mr Matthews
15. Other meetings and training
  - Meetings and training attended**
  - New Councillor Training – JM, BGet, MH, NC, RG
  - Future meetings and training**
  - Chairperson Training – 10 September – JM – **Approval needed**
  - Charitable Trusts and Parish Councils – 8 October – Clerk & MT
16. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on **10 September at 6.30** in the Church Rooms, Rectory Road, Coltishall All parishioners welcome.

**Please note that there is NO meeting in August.**