

# **COLTISHALL PARISH COUNCIL**

**[www.coltishallpc.info](http://www.coltishallpc.info)**

## **Minutes of the Parish Council Meeting held at the Church Rooms on Tuesday 12<sup>th</sup> June 2018 at 7.30pm**

**Present:** Bob Grindrod (BG), Bill Musson (BM), Doreen Snelling (DS), Michael Spinks (MS), Mike Kirkham (MK), John Haschak (JH), Jo Copplestone (District Councillor,JC) Suzanne Hall (Clerk, SH) plus 6 parishioners.

**1. Apologies for absence.**

Tom Garrod offered his apologies.

**2. Declarations of interest in items on the agenda**

DS and MS declared an interest in items relating to CAST.

**3. Minutes of previous meeting 8 May 2018**

Minutes were signed as a true and accurate record.

**4. Matters arising from the meeting (for information only)**

None

**Open Forum**

**5. Public Participation**

Concern was expressed by residents about the proposed removal of Article 4 protection from the meadow adjacent to Anchor Street.

**6. Reports from district councillor**

Jo Copplestone reported that Councillor Andrew Proctor has been appointed as leader of Norfolk County Council, and has resigned as Leader of Broadland District Council. The Norwich Western Link is open for consultation until 3rd July. Comments can be submitted at [www.norfolk.gov.uk/nwl](http://www.norfolk.gov.uk/nwl). There is a £49 million public sector investment between now and March 2020 which is aiming to achieve 95% Broadband coverage in Norfolk.

Jo Copplestone also reported on her conversation with the Broads Authority regarding the removal of Article 4 protection from the meadow adjacent to Anchor Street. She further advised that Broadland District Council is selling the Bure Valley Railway and path to the Bure Valley Railway Company over a period of 5 years. No outward/visible changes are expected.

**7. Police Report**

Three crimes were reported in Coltishall in April 2018 (the latest available data), all in the Ling Way area: 2 offences of violence and 1 of criminal damage.

**8. Highways/SAM2/Speedwatch**

The Speedwatch team continues to operate on a weekly basis across Coltishall and Horstead. Between 5 and 15 vehicles are regularly recorded as travelling 6-15mph above the speed limits. Police enforcement continues on a regular basis.

A report has been submitted to Highways ahead of the next Highway Ranger visit.

The Anchor Street fixed speed sign has been reported to Highways as it has stopped working again

The SAM2 is due to be sited on Coltishall High Street from next week.

We are waiting for a date for the work to start on the Safer Crossing.

## Main Meeting

### 9. MUGA update

New opening and closing times are in force for the MUGA (Summer 9am to 8pm/Dusk (whichever earlier); Winter 9am to Dusk). Additional measures to reduce the risk of balls going over neighbouring properties and to reduce noise levels are under investigation.

### 10. Finance report

#### (1) The following payments were received prior to the meeting

VAT for Dec 2018 – March 2018	£1507.77
Recycling credit – clothing bank	£69.09

#### (2) The following payments were approved at the meeting

Church Room hire – May to Dec 2018	£99.00
URM- Glass empty	£5.40
Water for allotments (to be paid by Allotment Association)	£29.25
P James – Internal Audit	£106.20
B Grindrod – expenses	£100.57
BVY Football Club	£235.00
CAN membership	£50.00
Clerks June Salary	£510.34
B Musson travel for planning meeting	£6.30
Proposed MS, seconded DS.	

(3) The Internal Audit report was reviewed

(4) The Financial Risk Assessment was APPROVED and SIGNED

### 11. To report on planning applications:

**Article 4** - the proposed removal of Article 4 protection from the meadow adjacent to Anchor Street was discussed during public participation – OBJECTIONS will be submitted by the revised deadline for the Parish Council of 30th June.

**20180692 – 25 Station Road** – single storey extension – permission not required

### 12. Correspondence

Bowls Club letter – BG to draft a letter to the bowls club suggesting a meeting.

Bure Navigation Trust – it was agreed to promote the information boards.

### 13. Grass and Hedge Cutting

It was AGREED to accept the Highways contract for 2018

A working party will be set up to discuss all grass and hedge cutting requirements for 2019

### 14. Playground

Weekly inspections are being carried out. MK to come up with options to improve the entrance gate.

### 15. Policies

The following policies were APPROVED and SIGNED: Privacy Policy, Grievance Policy and Disciplinary Policy

### 16. School request for extra gate

It was AGREED that the school could have a gate between the school and the village hall field – This would be for emergency and pre-agreed permissive use only.

### 17. Tree works – BM to meet with R Church to agree next area of work

### 18. Other meetings and Training

#### Future meetings

SLCC Summer Conference – 15 June – BG

HMP Bure – 19 June – MK and JC

**19. Any other business**

None

20. Confidential item – the Clerk’s appointment from 1st July and terms of employment were reviewed and agreed.
21. Confidential item –a village handyperson role was discussed – BG to progress

The next meeting date will be **Tuesday 10 July 2018 at 7.30pm** in the Church Rooms

DRAFT