

COLTISHALL PARISH COUNCIL

Minutes of the Extraordinary General Meeting of the Parish Council held in the Village Hall Lounge on Monday 27th November 2017 at 7.30 pm.

Present:

Michael Spinks, Doreen Snelling, Mike Kirkham, Bob Grindrod (Vice Chairman), Bill Musson

1. Chairman

The Council **resolved** that Vice Chairman Bob Grindrod would act as Chairman until the next public meeting of the Council on 8th January 2018 when an election would take place.

2. Apologies

There were no apologies.

3. Declarations of interest and requests for dispensation

There were no declarations of interest

4. Exclusion of members of the press and public

The Council **resolved** to exclude members of the press and public using its powers under the Public Bodies Admission to Meetings Act 1960.

5. Confidential business

- a. The Council **resolved** to appoint Suzanne Hall as Acting Clerk to the Parish Council for 10 hours per week for the period from 13th December 2017 to June 30th 2018 in the first instance.
- b. The Council **resolved** to transfer all of the duties of the current clerk to the new clerk at the point of handover (18th December 2017) and that notice would be honoured to 31st December 2017.

The meeting closed at 8.15pm.