



# COLTISHALL PARISH COUNCIL

Clerk: Rebecca Furr  
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## To members of the Parish Council

You are summoned to participate in the resolutions of Coltishall Parish Council on **Tuesday 8<sup>th</sup> December 2020 at 6.30pm**. This meeting will be held virtually via Zoom at <https://us02web.zoom.us/j/81580473529?pwd=VGU5WXljWStSODBBbU9zeDFXdzIldz09>

Meeting ID: 815 8047 3529 Passcode: 120995.

## To members of the Public

Members of the public and press are welcome to attend. Please note in law, members of the public are not allowed to speak when meetings of the Parish Council are in session except under Public Forum or by invite of the Chairman/Clerk, in which case a vote will be taken to suspend standing orders. Please note Coltishall Parish Council meetings are recorded for minute taking purposes.

*Rebecca Furr* - Clerk to the Parish Council

Published 2<sup>nd</sup> December 2020

## Agenda

1. To consider apologies for absence
2. To consider declarations of pecuniary interest on any items on the agenda and any requests for dispensations
3. To approve minutes from 10<sup>th</sup> November 2020 (to be signed at next public meeting)
4. To report any matters arising from the previous minutes (information only)
5. Public Forum
  - a. Reports from District and County Councillors – Cllr Jo Copplestone and Cllr Fran Whymark
  - b. Public Participation
6. Planning

To consider Planning Applications and any applications received after agenda set.

  - a. **BA/2020/0413/TCAA** Rose Marie – 20 Wroxham Road. Proposal: T1: Weeping Willow - Remove and replace in alternative location
  - b. **20202175** – The Great Barn – Belaugh Green Lane, Belaugh. Proposal: Installation of a new entrance frame/storm porch
  - c. **APP/K2610/W/20/3260533** – Appeal Consideration (previous representations have been shared with planning inspectorate) – Land at Rectory Road. Proposal: Erection of 9 Self-Build Dwellings and Service Road (outline).
7. Finance
  - a. **Payments for Approval**

Wave – Allotment Water Bill	£104.03
Clerks Expenses	£75.04
  - b. **Previously agreed Standing Orders and Other Payments**

Rebecca Furr	Payroll for December 2020	£1657.39
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  - c. Update on transfer of parish accounts to Unity Bank Trust.
  - d. To note Tarmac endorses proposal from Horstead Parish Council to use the £1000 donation given (50/50 between parishes) for the 75<sup>th</sup> Anniversary VE Day (postponed due to Coronavirus Pandemic) for the Queens Platinum Jubilee in 2022.

8. To consider Draft Budget and Precept 2021/2022
9. To receive an update regarding Highways, SAM2 and Speedwatch
10. To receive an update regarding police reports
11. Playground and MUGA
  - a. To receive update regarding fortnightly inspections
  - b. To update on tasks regarding the redevelopment of the play area
  - c. To receive update on MUGA noise dampening work
  - d. To consider any actions required regarding the rocking horse
12. Coltishall Village Hall and Recreation Ground (CAST)
  - a. To receive report from Ms Snelling – Trustee
  - b. To receive update from Ms Thackham - Trustee regarding village hall renovation
  - c. To consider safety issues regarding the use of the playing field as a safe route for school children during Covid-19.
13. Gt Hautbois Common
  - a. To receive an update regarding boundaries investigation
  - b. To receive update from Ms Baczwoska – Conservation Officer - Norfolk Wildlife Trust
  - c. To note support from parishioner to help remove debris from pond (southern area)
14. Allotments
  - a. To receive report from Mr Thrussell - Acting Chair of Coltishall Allotment Association
  - b. To consider planting of a mixed hedge of native shrubs along the northern boundary of the allotments, wildflowers and involving the school, children’s groups.
  - c. To consider quotes for repairs/servicing of the taps and pipes
  - d. To approve tenancy agreement for April 2021
  - e. To approve risk assessment document
  - f. To consider a licence agreement between the Parish Council and Allotment Association
15. To receive an update regarding the Public Right of Way Application
16. To receive an update regarding the Parish Partnership Scheme
17. To receive update regarding request from Bure Valley Football Club for an overflow car park, fencing and hedge cutting
18. To consider article from Mr Matthews regarding declaring a Climate Emergency
19. To consider responding to the Anglian Eastern Regional Flood & Coastal Committee Survey – deadline 22<sup>nd</sup> December 2020
20. To consider for approval revised complaints procedure
21. Other meetings and training
 

Meetings and training attended

  - CILCA Session 3 – 18.11.20 – Clerk

Future meetings and training

  - CILCA Session 4 – 16.12.20 - Clerk
22. To report matters for inclusion in a future agenda

The next scheduled date for Councillors summoned to participate in resolutions will be **Tuesday 12<sup>th</sup> January 2021 at 6.30pm** via Zoom Video Conferencing.