

COLTISHALL PARISH COUNCIL

You are summoned to the Parish Council Meeting in the Church Rooms on Tuesday 12th March 2019 at 6.00 pm. This meeting is open to members of the public (but see below)

Suzanne Hall

Clerk to the Parish Council

6th March 2019

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

AGENDA

1. To consider apologies for absence
2. To accept declarations of pecuniary interest in items on the agenda
3. To approve minutes of previous meeting 12th February 2019
4. Matters arising from the meeting (for information only)

Open Forum

5. To receive reports from district and county councillors
6. Public Participation
7. Police Report
 - January figures if available
8. Highways/SAM2/Speedwatch – if available

Main Meeting

9. Finance report, bank reconciliation, budget to date

(1) Payments Received

None

(2) Payments for Approval

NPT&S annual subscription	£262.50
Norfolk Playing Field Assoc – annual subscription	£25.00
Westcotec – SAM2 post	£106.80
NALC Spring Conference	£66.00
Keys for MUGA	£19.75

(3) Previously agreed Standing Orders and other payments

Payroll for February 2019	£889.41
Oaks CCTV Ltd – deposit	£953.20

To **agree** payments to be made in accordance with the Budget

(4) Q3 Accounts approved

(5) To approve internal auditor for end of year accounts

10. Planning applications

- If any
- Any applications received after agenda set
11. CAST
 - MUGA
 - CCTV
 - Preschool Lounge
 - update from Mrs Snelling
 12. Correspondence:
 - S31 Highways Act and PROW
 - GNLP – further correspondence
 - Traffic and Highways
 - Annual Parish Meeting – invitees?
 13. Playground inspections – Report from Mr Kirkham
 14. Other meetings and training

Meetings and training attended

Broadland DC elections briefing – Clerk – 27 February – details circulated

Facebook training – clerk – 7 March

Future meetings and training

NALC Spring Conference – clerk - 14 March

Broads Parish Forum – BM & CJ – 20 March

Clerks network – Clerk – 21 March

NPTS update – Clerk – 27 March

Broads Authority 30th anniversary – BM and Clerk – 29 March

Broads Engage Workshop – CJ – 25 April

9th April 6pm Parish Council Meeting followed at 7pm by Annual Parish Meeting
 15. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council

The next meeting will be on 9th April at 6.00pm in the Church Rooms, Rectory Road, Coltishall. This will be followed at 7.00pm by the Annual Parish Meeting.

All parishioners welcome.